

I. Green Hotel Guideline

With the increasing worsening of the global environment, people are paying greater attention to protecting the environment and safeguarding human being's health. As a mainstay of the tourism industry, the hotel industry is trying to protect the environment and make reasonable use of resources. This is directly correlated to the development of the tourism industry and also affects sustainable development in society. Therefore, hotels' environmental management has been put into schedule and setting up guidelines for "Green Hotels" is an important step in environmental management.

The Green Hotel is a new notion, which requires hotels to include environmental management as part of hotel management in general. Taking environmental protection as the starting point, it is necessary to adjust hotels' mindsets, development strategies, management modes and service, to implement pure production, to supply products that are healthy and safe for human beings, to build up public consciousness of environmental protection, to change traditional notions of consumption and to encourage "green" consumption. The idea of the Green Hotel is to provide guests with high-quality products that satisfy requirements for environmental protection and to also conserve energy sources and resources, reduce letting, prevent environmental pollution and improve product quality. The Green Hotel is a kind of direction and goal.

In order to guide present practice, these criteria define Green Hotels: hotels with the notion of sustainable development, which insist on pure production, encourage "green" consumption, protect the environment and make reasonable use of resources. Its core is to strengthen protection of the environment and the reasonable use of resources. The construction, practice and maintenance of Green Hotels is a developing process and should be harmonized with the functioning of other management systems. In all, this is a process with all aspects developed.

Optional Linen Service

Sheets and towels are not automatically changed every day during your stay, thus decreasing usage of water, energy and harmful detergents.

Recycling

Recycling is the most visible sign to your guest that you are green. You should strive to at least provide the opportunity for guests to recycle cans, bottles, etc.

Water Conservation

The facility must have a plan for conserving water that should consider water-saving faucets, showerheads and toilets, leak detection, and an effective landscape watering plan.

Energy Conservation

The facility must have a plan in place that encourages the replacement of lighting and equipment to energy-efficient alternatives such as compact-fluorescent lighting, LED Exit signs, lighting sensors, efficient heating and cooling, and energy-efficient equipment.

Green Events Package

The facility must offer a **green** or environmentally friendly package for conference, meetings and other events. At a minimum, you must be able to provide recycling at such events and be willing to work with environmentally -aware customers on other practices to reduce wastes.

2. Green Hotel Check-List

Here are things that you can work on right away that will assure that will make your score even better at the assessment. Remember, the assessment is just a preliminary baseline process that allows us to speed you on the way to a greener supplier. You need not complete many of these options to request your assessment. This list is simply to encourage your progress.

- Does the facility offer “No Smoking” rooms?
- Flow restrictors on sinks with aerators
- Low-flow toilets installed or retrofit to low-flow
- Low-flow showerheads (2.5 to 3 gpm)
- Airless valve installed
- Rain barrels or catch system for irrigation use
- Gray water system
- Bulk dispensers for amenities instead of individual bottles
- Amenities – 100% natural, biodegradable, vegetable-based, dye-free, natural scent
- Paper products – Recycled, biodegradable, unbleached
- Use recycled paper for office areas
- Live plants in the facility
- Glass or paper cups instead of plastic or Styrofoam
- Natural Pest control products
- Ceiling fans installed in rooms
- Cloth laundry bags

- LED or fluorescent lighting inside and outside
- Ozone generators to freshen and sanitize (except when guests are present)
- Occupancy sensors to control lights, AC/heat/ and TV
- Key switches to control AC/heat
- Biodegradable key cards
- Furniture that does not use hardwoods or plastic
- Use of Green cleaning products by staff
- Sanitize with a Green sanitizer
- Recycling program for hotel waste
- Linen and Towel program by request of guest
- Use low-VOC paint where possible
- Tankless water heaters
- Set water heaters to 120 degrees
- Filtered water station for reusable water bottles
- Shuttle for guest use to airport or local travel
- Bike rental program for guests
- Computer system for guest use
- Paperless record keeping
- No chemicals on lawn and landscaping
- Recycled carpet installed
- Return a portion of grass area to flowering field or garden
- Green roof area

- Participate in composting project
- Plant an organic vegetable or herb garden for restaurant use
- Energy audit and carbon tracking system in place
- Energy Star appliances in use
- Rechargeable batteries for communication devices
- Buy Green power when available through power company
- Seek to Green your Supply Chain by using Green vendors and services
- Buy locally when possible
- Reduce packaging when possible
- Donate used or unused products to charity
- Maintain a web presence for efficient marketing
- Provide canvas bags to shoppers for a fee
- Provide reuseable water bottles for a fee
- Solar or wind energy installed
- Counters and floors or recycled glass
- Recycled ingredients in any products
- Pool system optimized
- Water system reviewed for leaks
- Door mats in entry areas
- Air conditioners serviced for optimum efficiency
- Staff instructed on Green Practices
- Recycle bins for guests in the facility.